



Job Title: Addictions Counsellor

Location: Pathways to Recovery – Inpatient Treatment - Central Ottawa

Employment Type: Part-Time

Reports To: Program Manager

Compensation: \$31.46-\$33.13/hour

Position Overview

Pathways to Recovery is a client-centered, residential treatment program that embraces a holistic approach to recovery. We are seeking a compassionate and skilled Addictions Counsellor to join our multidisciplinary team. The successful candidate will be responsible for providing individual and group counselling, developing treatment plans, and supporting clients through their journey of recovery in a structured and therapeutic environment.

Key Responsibilities

- Facilitate individual counselling sessions, group sessions, and psychoeducational classes aligned with evidence-based practices.
- Conduct comprehensive bio-psycho-social assessments and develop individualized treatment and aftercare plans
- Support a roster of clients in the aftercare program
- Provide crisis intervention, emotional support, and motivational encouragement
- Maintain accurate and timely clinical documentation in compliance with regulatory and program standards
- Collaborate with social, medical, and support staff to ensure continuity of care
- Participate in case conferences, staff meetings, and ongoing training and development



- Educate clients on coping strategies, relapse prevention, emotional regulation, and wellness tools
- Support family involvement in recovery through education and communication (as appropriate)
- Promote a safe, respectful, and inclusive therapeutic community

Qualifications

- Degree or Diploma in Addiction Studies, Psychology, Social Work, or a related field
- Certification or registration with a recognized professional body (e.g., ICADC, CACCF or provincial equivalent)
- Minimum 2 years of experience working with individuals with substance use disorders, preferably in an inpatient or residential setting
- Strong understanding of addiction, co-occurring disorders, trauma-informed care, and recovery models
- Excellent communication, documentation, and interpersonal skills
- Proficient in using electronic health records and Microsoft Office SuiteClear vulnerable sector police check

Bonus

- Current CPR/First Aid, NVCI and ASIST Certifications
- Bilingual considered an asset (English/French)
- We recognize the value of lived and living experience related to substance use health. Applicants are encouraged—but not required—to self-identify in their application materials.



Work Environment

- Shifts will include a master schedule rotation of days, evenings, nights, weekends and holidays
- On-site position within a therapeutic, residential setting
- Opportunity to be part of a passionate, purpose-driven team helping individuals rebuild their lives

Why Join Pathways to Recovery?

- Meaningful work in a supportive and inclusive environment
- Ongoing training and professional development opportunities
- Opportunity to be involved in the development of a new program
- Make a real difference in the lives of individuals and families who are seeking help with support for their substance use health.

To Apply:

Please submit your resume and cover letter to Careers@pathwaystorecovery.ca with the subject line: *Addictions Counsellor Application – Pathways to Recovery*.

Note: This job description is a summary of the role and is not intended to be all-inclusive. Other duties may be added or included as identified by the Pathways to Recovery Management.

Pathways to Recovery Management, reserves the right to alter any job descriptions as required



in order to meet the needs of the organization provided they remain suitable to the employees predetermined skill set.